

# Invitation to Tender

**Purchaser name:** Ministry of Interior  
**Address of purchaser:** bulevar Zorana Djindjica 104  
**Web site:** [www.mup.gov.rs](http://www.mup.gov.rs)  
**Type of Purchaser:** governmental body  
**Type of Public Procurement Procedure:** open procedure  
**Type of items:** services  
**Type of services:** electric power supply  
**General glossary index:** 09310000 – electric power

## Criterion, Criterion Elements for Contract Award:

The lowest price.

## Manner of Taking Over Tender Documentation/ On-line Availability:

Tender documentation is taken over in accordance with Article 62 paragraph 1. Of the Law on Public Procurement. In case of direct take over Tender Documentation can be obtained at the address of the Ministry of Interior , Bulevard Zorana Djindjica 104, second floor, office 322, every working day from 08:00 to 15:00 hours or at the Ministry's web site [www.mup.gov.rs](http://www.mup.gov.rs).

## Manner and Dead-line for Submission of Offer:

Offer is to be submitted in a closed envelope where title and index of the procedure is stated as well as the warning "DO NOT OPEN, OFFER", addressed to: Ministry of Interior, Directorate for Common Affairs. Department for Public Procurement, Bul. Zorana Djindjica 104, REGISTRY OFFICE.

Dead-line for takeover of Tender Documentation and submission of offer is on the 36<sup>th</sup> day from the day of publishing of Invitation to Tender at the Public Procurement Portal, i.e. on **01.07.2014 till 10:00** hours.

As an timely offer is considered an offer that was received and verified by the Registry Office of the Ministry (at the above mentioned address) with its "received" stamp latest at **10:00** hours on the last day of the dead-line, not taking into consideration the way of dispatch.

## Venue, Time and Manner of Opening the Offers:

Offers opening procedure will be carried out on the 36<sup>th</sup> day from the day of publishing the Invitation to Tender on the Public Procurement Portal, i.e. on **01.07.2014 at 11:00** hours in the premises of the Ministry, Bul. Zorana Djindjica 104, Belgrade. Procedure of offers opening is public.

## Conditions for Bidders' Representatives Participation in the Procedures of Opening of Offers:

Public opening of offers implies presence of the bidder's representatives who are obliged to submit, before the beginning of the procedure, written authorization to attend the offers opening procedure issued, verified with stamp and signature of bidder's authorized person.

## Dead-line for Decision Making:

Decision of the Contract award of the purchase will be made according to the Article 108 of the Law on Public Procurement (Official Gazette of the Republic of Serbia, No. 124/12 within 40 days from the day of the offers opening, applying criterion of the lowest price.